

THE SCHEDULE

Item 1: Contract Commencement Date:

Item 2: Expiry Date:

Item 3: Job Title: Business Systems and Data Analyst

Item 4: Duties: Serving as a bridge between technology solutions and business users the Business Systems and Data Analyst is accountable to the ICT Manager with the following responsibilities:

Functions	FTE (%)
<ul style="list-style-type: none">• Provide technical support to the development and implementation of CCAMLR data submission systems, including developing and communicating technical documentation• provide support to the ongoing technical development and implementation of the CCAMLR data management systems• contribute to the administration and maintenance of quality-assured CCAMLR data including undertaking comprehensive data analytics to test and validate the processing of CCAMLR data from submission to use.• provide analytical support to the development, testing and implementation of rules and documentation associated with quality-assured data delivery systems and products• contribute to the maintenance and development of CCAMLR metadata libraries• contribute to the development and documentation of processes to reconcile exceptions generated through the data processing life cycle• compare and reconcile data extracts from current and developing database systems• plan and develop efficient SQL scripts and views to streamline routine data extracts,• provide Helpdesk services to CCAMLR ICT and data users. <p>The BSDA will participate in CCAMLR data governance and database redevelopment initiatives by contributing to coordination and work plan review meetings and collaborating in, or taking responsibility for, specific work program tasks and deliverables.</p> <p>Skillset:</p> <ul style="list-style-type: none">• SQL language expert with experience in SQL and R integration• Data modelling skills• Prior data quality accountability responsibilities, preferably in fisheries related data.	100

Band / Classification:

Item 6: Starting Paypoint / Step: General Services 6, Step 1

Item 7: Working Day: 7.5 hrs per day

Item 8: Date of Appointment:

Item 9: Increment Date:

EXECUTED BY THE PARTIES AS A DEED THIS DAY OF

.....,

SIGNED SEALED AND DELIVERED BY THE EXECUTIVE SECRETARY FOR AND ON BEHALF OF THE COMMISSION FOR THE CONSERVATION OF ANTARCTIC MARINE LIVING RESOURCES:

IN THE PRESENCE OF:

.....

.....

(Andrew Wright, Executive Secretary)

SIGNED SEALED AND DELIVERED BY THE EMPLOYEE:

IN THE PRESENCE OF:

.....

.....