



CCAMLR

Commission for the Conservation of Antarctic Marine Living Resources
Commission pour la conservation de la faune et la flore marines de l'Antarctique
Комиссия по сохранению морских живых ресурсов Антарктики
Comisión para la Conservación de los Recursos Vivos Marinos Antárticos

CCAMLR Secretariat Manual

Website User Guide – Accessing Meeting Resources

Contents

Introduction	1
Accessing the meeting pages	1
Option 1	1
Option 2	2
Information available on the meeting pages	3
Agenda	4
Viewing the agenda with documents	6
Viewing documents with agenda items	7
Other information	8
Registration	8
Viewing meeting registrations	9
Information for participants	9
Document submission information	9

Introduction

In July 2012 CCAMLR launched a new website (www.ccamlr.org). In May 2015 a new online document submission capability was added.

Each meeting web page contains links to all pertinent information for that meeting, such as registration, document submission, the information note, and the agenda for the meeting.

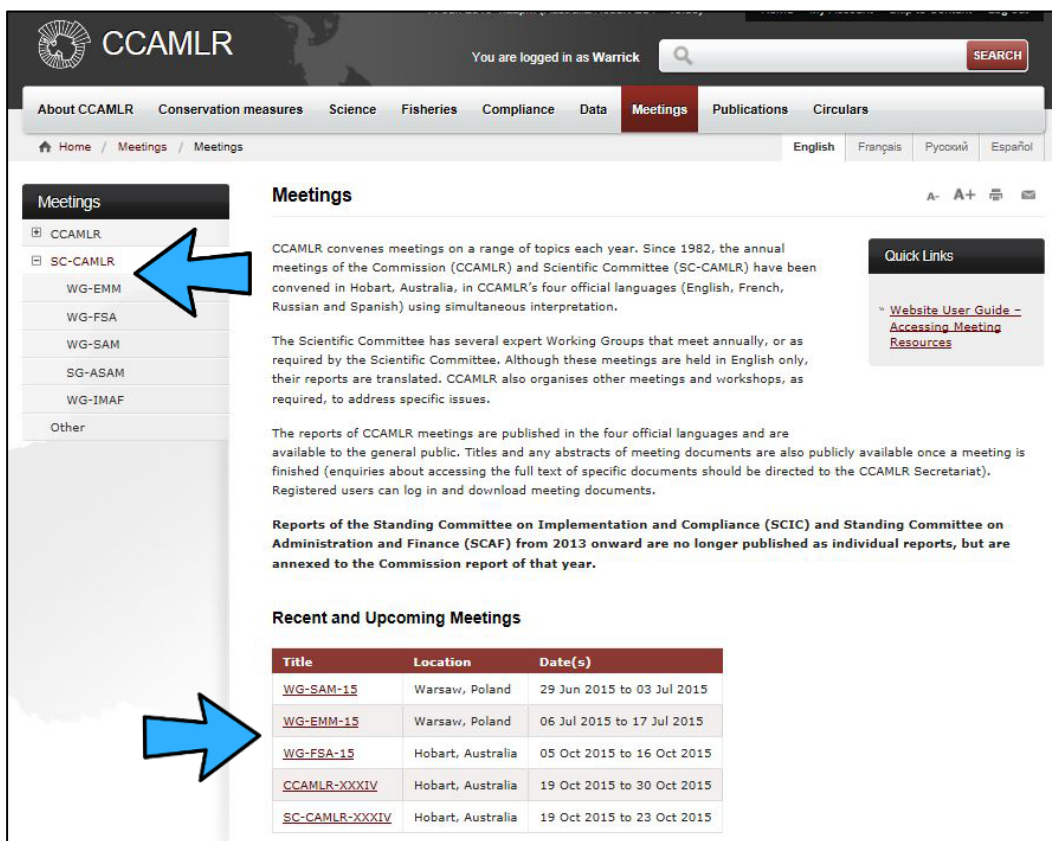
This user guide has been written with the aim of assisting navigation of the website and to promote the new features.

Accessing the meeting pages

There are two ways to access the meeting pages. Before accessing the meeting pages, it is important to ensure that you are logged in.

Option 1

Click on the 'Meetings' link to take you to a list of all upcoming meetings. Select the meeting that you wish to view from the 'Recent and Upcoming Meetings' list on the page or from the left-hand menu. This menu contains past meetings and related documents.



The screenshot shows the CCAMLR website interface. The top navigation bar includes links for About CCAMLR, Conservation measures, Science, Fisheries, Compliance, Data, Meetings (highlighted), Publications, and Circulars. A search bar is located on the right. The left-hand menu is expanded, showing a list of meetings including CCAMLR, SC-CAMLR, WG-EMM, WG-FSA, WG-SAM, SG-ASAM, WG-IMAF, and Other. A blue arrow points to the 'Meetings' link in the top navigation bar. Another blue arrow points to the 'Recent and Upcoming Meetings' table.

Meetings

CCAMLR convenes meetings on a range of topics each year. Since 1982, the annual meetings of the Commission (CCAMLR) and Scientific Committee (SC-CAMLR) have been convened in Hobart, Australia, in CCAMLR's four official languages (English, French, Russian and Spanish) using simultaneous interpretation.

The Scientific Committee has several expert Working Groups that meet annually, or as required by the Scientific Committee. Although these meetings are held in English only, their reports are translated. CCAMLR also organises other meetings and workshops, as required, to address specific issues.




The reports of CCAMLR meetings are published in the four official languages and are available to the general public. Titles and any abstracts of meeting documents are also publicly available once a meeting is finished (enquiries about accessing the full text of specific documents should be directed to the CCAMLR Secretariat). Registered users can log in and download meeting documents.

Recent and Upcoming Meetings

Title	Location	Date(s)
WG-SAM-15	Warsaw, Poland	29 Jun 2015 to 03 Jul 2015
WG-EMM-15	Warsaw, Poland	06 Jul 2015 to 17 Jul 2015
WG-FSA-15	Hobart, Australia	05 Oct 2015 to 16 Oct 2015
CCAMLR-XXXIV	Hobart, Australia	19 Oct 2015 to 30 Oct 2015
SC-CAMLR-XXXIV	Hobart, Australia	19 Oct 2015 to 23 Oct 2015

Option 2

From any page, select the desired meeting at the bottom of the page from the list underneath Upcoming Meetings. Only the next four upcoming meetings will be displayed here, so if you wish to view any other meetings use Option 1 to navigate to your meeting page.

Significant Dates <ul style="list-style-type: none"> » 2015 Meetings of WG-SAM and WG-EMM (Warsaw, Poland) Response Due: 31 May 2015 » Fishery notifications for 2015/16 Response Due: 01 Jun 2015 » 2015 Meetings of WG-SAM and WG-EMM (Warsaw, Poland) Response Due: 07 Jun 2015 » WG-SAM-15 Working Group Papers Due: 15 Jun 2015 » 2015 Meetings of WG-SAM and WG-EMM (Warsaw, Poland) Response Due: 15 Jun 2015 » 2015 Meetings of WG-SAM and WG-EMM (Warsaw, Poland) Response Due: 22 Jun 2015 	Recent News <ul style="list-style-type: none"> »  CCAMLR Symposium 2015 11 May 2015 Representatives from 16 CCAMLR Members and three observer organisations met in Santiago,... »  CCAMLR staff meet researchers from the US ice-breaker 'Nathaniel B. Palmer' 02 Apr 2015 CCAMLR Secretariat staff were recently provided with an opportunity to tour the research... »  CCAMLR Subgroup works on methods to use fishing vessels to investigate krill stocks 26 Mar 2015 CCAMLR's Subgroup on Acoustic Survey and Analysis Methods (SG-ASAM) met in Busan, Republic... 	Quick Links <ul style="list-style-type: none"> » Publications Officer » Finance and Administration Manager » Statistical Bulletin » Nautical twilight calculator » CCAMLR Scientific Scholarship Scheme » CCAMLR VME Registry » Media » Online GIS » Licensed vessels » Data forms » Non-Contracting Party IUU Vessel List
Contact us <p>Email: ccamlr@ccamlr.org Telephone: +61 3 6210 1111 Fax: +61 3 6224 8744 Address: 181 Macquarie Street, Hobart, 7000, Tasmania, Australia Postal address: PO Box 213, North Hobart 7002, Tasmania, Australia</p>	Quick Links <ul style="list-style-type: none"> » Publications Officer » Finance and Administration Manager » Statistical Bulletin » Nautical twilight calculator 	Recent and Upcoming Meetings <ul style="list-style-type: none"> » WG-SAM-15 - 29 Jun 2015 to 03 Jul 2015 » WG-EMM-15 - 06 Jul 2015 to 17 Jul 2015 » WG-FSA-15 - 05 Oct 2015 to 16 Oct 2015 » CCAMLR-XXXIV - 19 Oct 2015 to 30 Oct 2015

Information available on the meeting pages

Each meeting page should contain all the relevant information for a meeting. On the meeting page, information such as the location, date(s) and submission deadlines is visible. Meeting documents for consideration at the meeting are also listed on this page.

As meeting documents become available they can also be downloaded in a zip file. Please remember to refresh your browser regularly to see all uploaded documents.



The screenshot displays the meeting page for WG-EMM-15. A blue arrow points from the 'Submit Now' link in the 'Submissions Due' section to the 'Download Meeting Documents (.zip)' button. Another blue arrow points from the 'Guidelines for the submission of papers to CCAMLR meetings' link in the 'Document submission' section to the 'How to submit a meeting document' link.

WG-EMM-15

Full Name: Working Group on Ecosystem Monitoring and Management
Location: Warsaw, Poland
Date(s): Monday, 6 July 2015 to Friday, 17 July 2015
Chair / Convener: Dr So Kawaguchi (Australia)
Support: Dr Keith Reid (CCAMLR Secretariat)
Dr David Ramm (CCAMLR Secretariat)
Submissions Due: Monday, 22 June 2015 (Working Group Paper) - [Submit Now](#)

Document submission

In order to be considered, papers must be submitted to the Secretariat by 0900 [AEST](#) Monday 22 June 2015.

The new document submission process is now operational.

Please refer to the updated [Guidelines for the submission of papers to CCAMLR meetings](#) and [How to submit a meeting document](#).

[View Agenda](#) [View Agenda with Documents](#) [View Documents with Agenda](#)

Download Meeting Documents (.zip)
(3.88 MB)
(11 Jun 2015)

Additional Meeting Information

- » Register for this meeting
- » View meeting registrations
- » Document submission guidelines
- » Information for participants

Agenda

To view the agenda for the selected meeting, click on ‘View Agenda’. This will take you to the most recent version of the agenda.

Agenda (Preliminary)
A- A+ ☰

WG-EMM-15


Add Agenda Item
Reorder Agenda

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Please submit comments on the draft agenda and annotated agenda by 7 June 2015 to the Convener.

Document submission

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[View agenda with annotations](#)

Item #	Agenda Item	Rapporteurs
1	Introduction	
1.1	Opening of the meeting	
1.2	Adoption of the agenda and appointment of rapporteurs	

Each agenda item links to the annotations for that item and the specific list of documents submitted to that agenda item.

WG-EMM-15 - 2.1.1 Fishing activities
A- A+ ☰

Item #: 2.1.1
Review and evaluate reports on past fishing activities, including information on the composition of the catch, analyses of catch and effort data, descriptions of the fishery, green weight issue, information on the behaviour of fishing vessels and economics of the fishery. Review and evaluate krill fishery notifications (CM 21-03).

Documents

[Add a Meeting Document](#)

Doc Number	Title
WG-EMM-15/03	Net diagrams for Chilean vessels notified for krill fishery in 2015/16 Notification ID 86795, 86796 and 86797 Delegation of Chile
WG-EMM-15/02	Net diagrams for Chinese vessels notified for krill fishery in 2015/16 Notification ID 86733, 86772 and 86773 Delegation of the People's Republic of China
WG-EMM-15/01	Net diagrams for Norwegian vessels notified for krill fishery in 2015/16 - Notification ID 86750, 86751, 86780 and 86781 Delegation of Norway

Alternatively, you can view the entire agenda with annotations. To do this, click on ‘View agenda with annotations’.

Agenda (Preliminary)

[WG-EMM-15](#)

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[View agenda with annotations](#)

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Agenda (Preliminary)

[WG-EMM-15](#)

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[View agenda without annotations](#)

- 1 [Introduction](#)
- 1.1 [Opening of the meeting](#)
Welcome to participants, overview of facilities, Secretariat's offices, computer support and Internet access, scheduled breaks and extracurricular activities.

Viewing the agenda with documents

To view all the meeting documents associated with the entire agenda, click on ‘View Agenda with Documents’.

WG-EMM-15

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Submissions Due: Monday, 22 June 2015 (Working Group Paper) - [Submit Now](#)

Document submission

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[View Agenda](#)
[View Agenda with Documents](#)
[View Documents with Agenda](#)

This view will show the agenda items in numerical order, along with related meeting documents.

2.1 - Issues for the present

No documents submitted to this agenda item

2.1.1 - Fishing activities

WG-EMM-15/01	Net diagrams for Norwegian vessels notified for krill fishery in 2015/16 – Notification ID 86750, 86751, 86780 and 86781 Delegation of Norway
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2.1.2 - Scientific Observation

No documents submitted to this agenda item

Viewing documents with agenda items

To view the meeting documents in numerical order, with the corresponding agenda item(s), click on 'View Documents with Agenda'. The corresponding agenda items are listed under each document.

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[View Agenda](#)
[View Agenda with Documents](#)
[View Documents with Agenda](#)



Documents with Agendas (Preliminary)

WG-EMM-15

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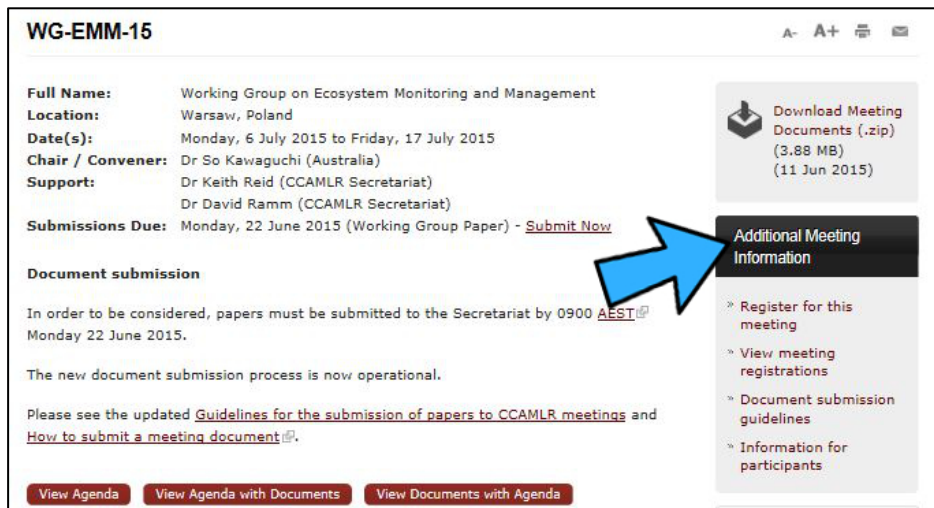
Please see the updated [Guidelines for the submission of papers to CCAMLR meetings](#) and [How to submit a meeting document](#).

WG-EMM-15/01 Net diagrams for Norwegian vessels notified for krill fishery in 2015/16 – Notification ID 86750, 86751, 86780 and 86781 (Delegation of Norway)

[WG-EMM-15.2.1.1 - Fishing activities](#)

Other information

On the right-hand sidebar of a meeting page, there are links for further information about the meeting.



WG-EMM-15

Full Name: Working Group on Ecosystem Monitoring and Management
Location: Warsaw, Poland
Date(s): Monday, 6 July 2015 to Friday, 17 July 2015
Chair / Convener: Dr So Kawaguchi (Australia)
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 Dr David Ramm (CCAMLR Secretariat)
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[View Agenda](#) [View Agenda with Documents](#) [View Documents with Agenda](#)

Additional Meeting Information

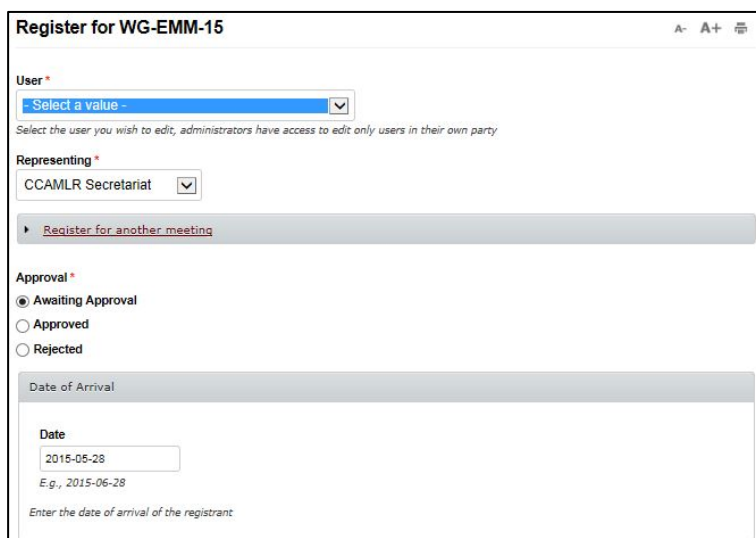
- » [Register for this meeting](#)
- » [View meeting registrations](#)
- » [Document submission guidelines](#)
- » [Information for participants](#)

Registration

To register for a meeting, click on 'Register for this meeting'.

Some fields in the registration form will be automatically filled in using your user profile information. Fields with an asterisk are mandatory.

Online meeting registrations are to be approved by the Party Administrator(s) before they will be accepted by the Secretariat. The Party Administrator receives an automated email immediately after an intending participant registers for a meeting. Meeting participants are notified via an automated email when their registration has been approved.



Register for WG-EMM-15

User *
 - Select a value -

Select the user you wish to edit, administrators have access to edit only users in their own party

Representing *
 CCAMLR Secretariat

[Register for another meeting](#)

Approval *
☒ Awaiting Approval
☐ Approved
☐ Rejected

Date of Arrival

Date
 2015-06-28
 E.g., 2015-06-28



Enter the date of arrival of the registrant

Viewing meeting registrations


To view who registered for the meeting, click on ‘View meeting registrations’.

Information for participants




To view information such as the meeting Information Note, Letter from the Convener or reports from the previous meetings, click on ‘Information for Participants’.

Information for participants A- A+  

Meeting information

- [Information Note](#)
- [Letter from the Convener](#) ( 107.87 KB)
- [Proposed work schedule WG-EMM-15](#)

Reports of previous WG-EMM meetings:

- [WG-EMM-14 Report](#) ( 540.71 KB)
- [WG-EMM-13 Report](#) ( 690.6 KB)
- [WG-EMM-12 Report](#) ( 1.19 MB)

Document submission information

CCAML has implemented a new online document submission facility.

To view document submission guidelines, click on ‘[Document submission guidelines](#)’ in the ‘Additional Meeting Information’ menu on the right-hand side.

To view additional help text, go to the online help topic [How to submit a meeting document](#).