



The Commission for the Conservation of Antarctic Marine Living Resources (CCAMLR)

About CCAMLR: The Commission for the Conservation of Antarctic Marine Living Resources (CCAMLR) was established by international convention in 1982. Based on the best available scientific information, the Commission determines measures and actions necessary to conserve and sustainably harvest marine living resources in the Antarctic.

Secretariat: The Secretariat is located in Hobart, Tasmania, Australia. The Secretariat supports the regular meetings and daily functions of the Commission and Scientific Committee.

Vision: Globally recognised as a best-practice model for the provision of technical, administrative, scientific and logistical support to an intergovernmental marine conservation and management organisation.

Mission: To provide support to the Commission in achieving the Convention's objective of conserving Antarctic marine living resources where conservation includes rational use.

Citizen requirements: If required, this position will be sponsored by CCAMLR in obtaining a relevant Diplomatic visa.

CCAMLR promotes equal opportunity, gender equality, cultural, linguistic and ethnic diversity in the workplace.

Position details

Position title: Fishery Monitoring and Compliance (FMC) Data Officer

Position type: International Professional Officer P2

Position term: Full time four-year contract with a renewal term of four years

Reports to: Fishery Monitoring and Compliance Manager

Position purpose: The position is responsible for all fishery monitoring and compliance (FMC) data and data products. It supports the development, implementation and monitoring of fishery-related data to ensure its integrity, effectiveness and consistency

Key results: Responsibility for the accurate collection and maintenance of all FMC data, including data products for:

- catch and effort (CE) monitoring data
- vessel logbook (C1–5 data) and vessel-submitted biological data
- vessel monitoring system (VMS)
- Catch Documentation System (CDS) data
- vessel information, including licences, movement notifications, transshipments and lists (illegal, unreported and unregulated (IUU), authorised)
- System of Inspection data, including register of designated inspectors
- vessel and gear sightings
- fishery notifications
- vulnerable marine ecosystems (VMEs)

Responsibilities and duties

Analysis of relevant data from CCAMLR databases to support the delivery of fishery monitoring and compliance programs, projects, products and reports

	Oversee input and quality assurance of fishery monitoring data across all fisheries
	Generate timely and comprehensive reports on fishery performance as required by conservation measures relative to fishery, including: <ul style="list-style-type: none"> • developing reporting calendar in real time (with triggers for individual vessel requirements per area/fishery) with appropriate Member visibility • working with the Data Systems Analyst to enhance report formats and to provide Members with clear visual and statistical representations of fishery performance • collaborating and seeking Member feedback and expectations on preferred forms of reporting
	Develop and maintain fishery closure algorithms software tools and provide continual enhancement and review
	Undertake analysis, provide technical input for projects and reports as required, for example, trade data, compliance evaluation draft reports
	Participate in the development of improved work methods, tools and systems, and work collaboratively with relevant counterparts where data has utility across multiple areas within CCAMLR
	Examine other Secretariat data sources to support analysis of consistency, integrity in data and combined analytical approaches
	Collaborate with the counterparts to ensure all data integrity systems are implemented and documented consistently
	Support the annual meeting cycle at CCAMLR, including rapporteurship, report writing and other tasks as required

Academic and other qualifications

Essential:	A bachelor's degree in information technology (ICT), or in a relevant applied science or related discipline (Combined Bachelor of Science and ICT, or a numerical natural science)
Desirable:	Technical competency in data management systems and software (including R, Advanced Excel, SQL, Access)

Work experience and skills

Essential:	Minimum three years of relevant experience in fishery data management
Desirable:	Experience in Antarctic fisheries Experience in scientific use of data

Technical/functional skills

	R programming expertise, including integration with multiple databases
	Integrated database management system experience, particularly SQL
	Outstanding Microsoft skills, in particular Access and Excel
	A good working knowledge of English is necessary

Other qualities or behaviours

Essential:	Support the broad mission and goals of the Secretariat Ability to work in a multi-cultural, multi-skilled environment Demonstrated competence in conceptual, analytical and problem-solving skills Excellent written and verbal communication skills Results focus Strong teamwork skills Effective at building good working relationships Contributes effectively to the promotion of equal opportunity and non-discrimination in the workplace
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Relationships

	Position will work closely with the FMC Manager with ongoing support and supervision and will be a member of the CCAMLR Data Centre
	Position will provide key support to the FMC section during the Commission's annual meetings in October
	Position will provide support to the FMC section during other CCAMLR meetings, for example working group meetings, as required
	Position will be required to work with Members of the Commission on data queries

Other information

	All members of staff must adhere to CCAMLR's Staff Regulations and all other policies and procedures
	International travel may be required
	Flexibility of working hours is required
	All applications will be treated in the strictest confidence
	The successful candidate will need to obtain a National Police check
	The successful candidate will be required to undergo a medical clearance

Salary, benefits and other working conditions

Salary:	A generous salary will be offered in line with the International Civil Service Commission (ICSC) Professional Officers P2
Relocation expenses:	Removal, settling in grant and repatriation expenses are paid, if required, in line with the ICSC
Other benefits:	Provided according to CCAMLR Staff Regulations and ICSC guidelines
Hours of work:	37.5 hours per week
Location:	Hobart, Tasmania, Australia
Probation:	Three months
Performance review period:	Every six months
